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30 MAR 1973

MEMORANDUM FOR: Chief, Position Management & Compensation Division,

Office of Personnel

THROUGH

: Chief, DDO Personnel Staff

25X1A

SUBJECT

: Upgrading of Position #2188,

25X1A

Far East Division

25X1A

1. Your office recently audited Position No. 2188. Finance Assistant, GS-08, assigned to the FE Division As a result of this audit the position has been reclassified at the GS-09 level. FE Division requests that the reclassification be reflected on the Division PCR via issuance of a Staffing Complement Change Authorization.

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25X1A6a

2. To offset the grade increase requested above, it is recommended that Position No. 5491. Finance Officer. GS-11, assigned to the Support Branch, Station, be downgraded to GS-10.

25X1A9a

Distribution:

Orig & 1 - Addressee

1 - DDO/PER

1 - O/Finance

25X1A

25X1A9a FE:

/beg/x7817/30 March 1973